



Schedule for Application and Consideration of

SIIT Term-by-term Scholarships for Students with Financial Needs

1st/2009 semester [B.E. 2552]

Note: Application and interview must be processed in advance in the 2nd/2008 semester.

Procedures during December 2008 – February 2009	Contact	Scholarships for the 1 st /2009 semester
Step 1: Student downloads an application form from website: http://www.siiit.tu.ac.th/as	For any enquiry, please contact the Student Affairs Div. (Rangsit or Bangkadi)	December 22 (Mon.), 2008 – January 30 (Fri.), 2009 (~ 6 weeks)
Step 2: Student submits an application with required supporting documents to student's academic advisor.	Student's Advisor	Before February 6 (Fri.), 2009
Step 3: Student's advisor pre-interviews student and certifies student's financial need in the application, then forwards the application to the Scholarships Committee Member.	Student's Advisor	
Step 4: Scholarships Committee Member comments on student's appropriateness to receive a scholarship in the application form, then forwards all applications to Student Affairs Division (Rangsit).	Scholarships Committee Member (School Representative)	
Step 5: Student Affairs Division rechecks student's application and supporting documents.	Student Affairs Division	February 9 (Mon.) - 12 (Thu.), 2009
Step 6: The list of applicants qualified for scholarship Interview is posted.	Scholarship Board at the 1 st floor of SIIT Main Building and at Bangkadi Campus Student Affairs Div. (Rangsit or Bangkadi)	February 13 (Fri), 2009
Step 7: Interview scholarship applicants by the SIIT Scholarships Committee. (The interview for CS, EM, IT, MT, TC, EC students will take place at Bangkadi)	Scholarships Committee Members	February 16 (Mon.) – 27 (Fri.), 2009 (Precise applicants' name, date, time and room will be announced)
Step 8: <u>Meetings</u> of SIIT Scholarships Committee: ➤ 1 st meeting – consideration of interview results ➤ 2 nd meeting –selection of finalists [after the announcement of final grade of the 2 nd /2008 semester]	-	➤ To be announced ➤ To be announced
Step 9: Chairperson of the SIIT Scholarships Committee submits the list of finalists to the SIIT Executive Committee for approval.	-	To be announced
Step 10: Announcement of the approved scholarship recipients. (or check from Website: http://www.siiit.tu.ac.th/as)	Scholarship Board at 1 st floor of SIIT Main Building and at Bangkadi Campus	To be announced (Before the registration period of the 1 st /2009 semester)
Step 11: All approved scholarship recipients sign the SIIT Scholarship Agreement.	Student Affairs Div. (Rangsit)	To be announced