



Sirindhorn International Institute of Technology, Thammasat University
Examination Regulations for SIIT Students
B.E. 2556

Whereas it is deemed appropriate to revise the examination practices of SIIT students, Sirindhorn International Institute of Technology, Thammasat University, hereby repeals the “Sirindhorn International Institute of Technology, Thammasat University, regulation on examination for SIIT students B.E. 2552” issued on September 4, 2009, and issues this examination regulations for SIIT Students as follows:

Section 1 These regulations shall be called the “Sirindhorn International Institute of Technology, Thammasat University, Examination Regulations for SIIT Students B.E. 2556”

Section 2 These regulations shall come into effect after the date of its official announcement.

Section 3 In these regulations,
“examination” means examination of any subject in SIIT, including quiz, lab examination, midterm examination, final examination, and other examinations.

“the institute” means Sirindhorn International Institute of Technology, Thammasat University.

“students” means students of Sirindhorn International Institute of Technology, Thammasat University.

GENERAL PROVISIONS

Section 4 Students must dress in SIIT uniform or must dress according to the “SIIT Regulation of Uniform and Dress Code for SIIT Students B.E. 2548”

Section 5 Entering into the examination room, students must do as follow:
 (1) show their student ID cards to the proctor and place them on top of the table to be seen clearly; and
 (2) sign their names on the examination name list.

Section 6 Students who forget to bring their student ID cards must do as follow:
 (1) In case that the students have citizen ID cards, passports, or driving license cards, they must contact SIIT Finance and Budget Division in order to obtain temporary ID cards for permission to take the examination by presenting their citizen ID cards, passports, or driving license cards and paying a fee according to the institute’s declaration entitled “Provision on Fees for Student ID Cards”.

(2) If the students have no citizen ID card, passport, or driving license card, they must contact the Academic Services, Registration, and Curriculum Division (AS,R&C) first to get a certificate that certifies their status as SIIT students prior to proceeding with procedures in Item (1).

(3) Entering into the examination room, the students must present their temporary ID cards together with their citizen ID cards, passports, driving license cards, or the certificates of SIIT students to the proctor.

Section 7 Students may bring only the materials (such as notebooks, books, notes, and calculators) as allowed by the instructor to the examination room. Any student found with disallowed materials will be reported and investigated for cheating.

Section 8 If a calculator is allowed, only the fixed model of calculator (Casio FX-991MS or a model specified by the instructor) is permitted.

Section 9 Students must not bring any food or beverages into the examination room. Otherwise, their conduct scores will be deducted.

Section 10 Students are not allowed to enter the examination room later than 45 minutes after the examination has started, unless there is a necessity and they are allowed to do so by the Assistant Director for Academic Affairs or other officers appointed by the Director. Students are not allowed to loiter in front of the examination room during examination. Otherwise, their examination scores will be deducted.

Section 11 When students have questions during the examination, they must raise their hands and inform the proctor immediately. Students are not allowed to talk, borrow things from others, disturb others, or cause annoyance to students who are taking the examination. Otherwise the act will be considered as cheating, and the students will be punished according to the institute's regulation.

Section 12 Before the examination starts or during the examination, anyone not directly involved with the examination is prohibited from entering the examination room unless receiving permission from the examination committee or the proctor.

Section 13 Students are not allowed to leave the examination room within 2 hours after the start of the examination.

In case of an absolute necessity to go to the toilet, only one student may be allowed by the proctor at any given time. Each student must be accompanied by the proctor to the toilet specified by the proctor. The proctor will write "went to toilet" on the student's exam paper for the instructor's notice. If something wrong is observed or suspected, the instructor may deduct the student's examination score based on the instructor's discretion and decision.

Section 14 Students who wish to leave the examination room before the examination time expires cannot leave without permission from the proctor. The students must raise their hands and hand in the examination paper to the proctor before leaving.

Section 15 When the time expires, students must stop writing and put the examination paper on their desks. After leaving the examination room, the students must leave the examination area immediately. Otherwise their examination scores will be deducted and/or they will be imposed a disciplinary punishment.

Section 16 Students are not allowed to take the examination documents, such as tests, answer sheets, and attached documents, out of the examination room. Otherwise his/her examination score will be deducted for 25% at minimum.

Section 17 Proctors may search students while they enter the examination room or during the examination for any disallowed materials, especially those students who are suspected of cheating.

