

# Student Manual

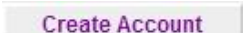
## Scholarship-recipient Timesheet System (STS)

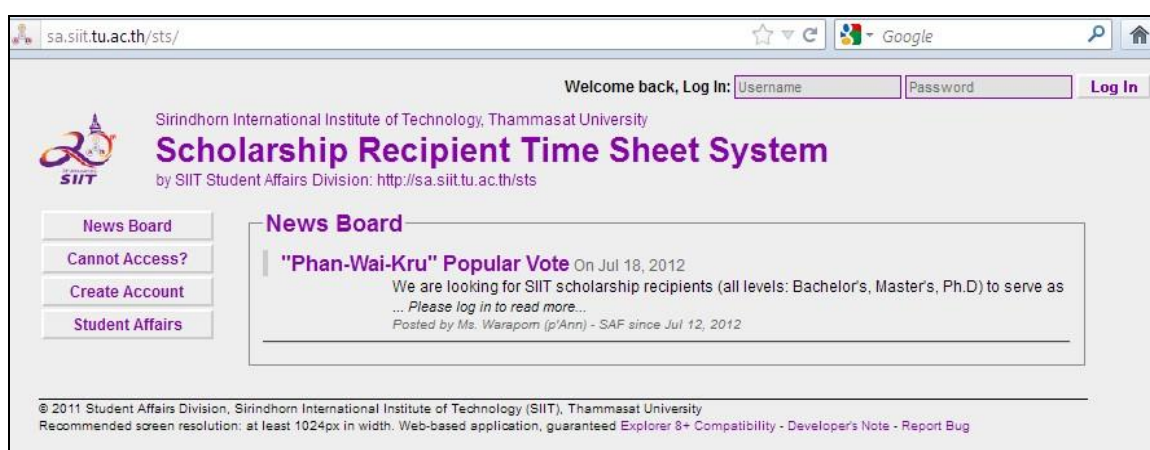
<http://sa.siit.tu.ac.th/sts>

### Work Hour Recording System for SIIT Scholarship Recipients By SIIT Student Affairs and Alumni Relations Division

Launch on: July 2012---Academic Year 2012 [B.E. 2555]


## Getting Start >> Create Account: for a New User (Scholarship Recipient)

1. Open a browser with URL: <http://sa.siit.tu.ac.th/sts>
2. Select the menu 



3. Fill the correct data into the form and follow the interfaces to create your account step-by-step.
4. Contact the SIIT Student Affairs and Alumni Relations Division (Rangsit Campus) in person during office hours (Mon.-Fri., 8:00AM-5:00PM) or send an email to [pajaree@siit.tu.ac.th](mailto:pajaree@siit.tu.ac.th) with your **student ID** and **activate code** (CC: [charinnarat@siit.tu.ac.th](mailto:charinnarat@siit.tu.ac.th)) to activate your account.

Welcome! Please create your account and go to Student Affairs Division



Sirindhorn International Institute of Technology, Thammasat University  
**Scholarship Recipient Time Sheet System**  
 by SIIT Student Affairs Division: <http://sa.siiit.tu.ac.th/sts>

Menu has been disabled

### Create Account (Step 2)

**Step: 1 2 3**

Student ID: 5522040319

Name:     
Title First name Last name

Telephone No.:  OK    
Area code Tel. No. Extension

Email Address:  OK

Level:  Bachelor  Master's  Doctoral


Admission year:

Curriculum:

Password:   
 OK

© 2011 Student Affairs Division, Sirindhorn International Institute of Technology (SIIT), Thammasat University  
 Recommended screen resolution: at least 1024px in width. Web-based application, guaranteed Explorer 8+ Compatibility

Welcome back, Log In:



Sirindhorn International Institute of Technology, Thammasat University  
**Scholarship Recipient Time Sheet System**  
 by SIIT Student Affairs Division: <http://sa.siiit.tu.ac.th/sts>

### Create Account (Step 3)

**Step: 1 2 3**

**Congratuatiun!**

Your account has been created. Now, please get the activation code below to Student Affairs Division and ask for account activation, thank you.

**41f8c6**

© 2011 Student Affairs Division, Sirindhorn International Institute of Technology (SIIT), Thammasat University  
 Recommended screen resolution: at least 1024px in width. Web-based application, guaranteed Explorer 8+ Compatibility - Developer's Note - Report Bug

**Note:** Please do not forget to contact the **SIIT Student Affairs and Alumni Relations Division** to activate your account !

## View Profile:

(Time Sheet)

1. Open a browser with URL: <http://sa.siiit.tu.ac.th/sts>
2. Enter your **student ID** (10 digits) as a **username** and your **activate code** as a **password**, then press the button **Log In**

sa.siiit.tu.ac.th/sts/main\_recipient.php

Welcome Nuttapon Sanyawong | Account Settings | Access History | Log Out

Sirindhorn International Institute of Technology, Thammasat University  
**Scholarship Recipient Time Sheet System**  
 by SIIT Student Affairs Division: <http://sa.siiit.tu.ac.th/sts>

**Menu**

Time Sheet  
News Board

**Time Sheet**

Time Sheet /  
Time sheet of Mr. Nuttapon Sanyawong (ID: 5522040319)

**Report**

Semester	Hours Required	Hours Completed	Remaining
1/2012	30:00hrs.	1:00hrs.	29:00hrs.
Total	30:00hrs.	1:00hrs.	29:00hrs.

**Transaction Details**

Semester	Date	Time	Details	Hours Assigned	Recorded by
1/2012	Jul 10, 2012	11:00AM to 12:00PM	STS System Testing	1:00hrs.	wara
Total:				1:00hrs.	

**Achievement History**

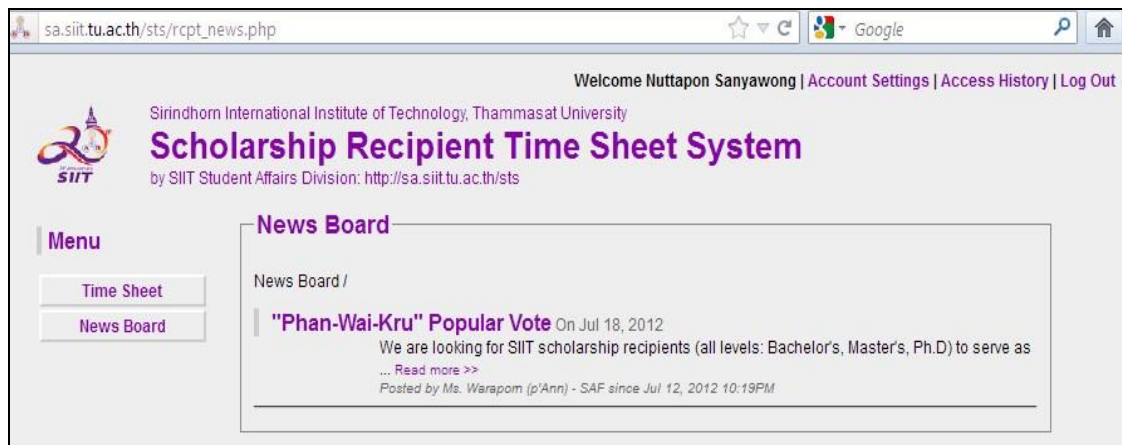
Semester	Scholarship	Hours Required
1/2012	Grad_TAIST-Tokyo Tech Scholarships (NSTDA) with SIIT Matching Fund	30:00hrs.

Note: Please written-record your work performance into the **paper-based timesheet table** when you assist the Institute's work.

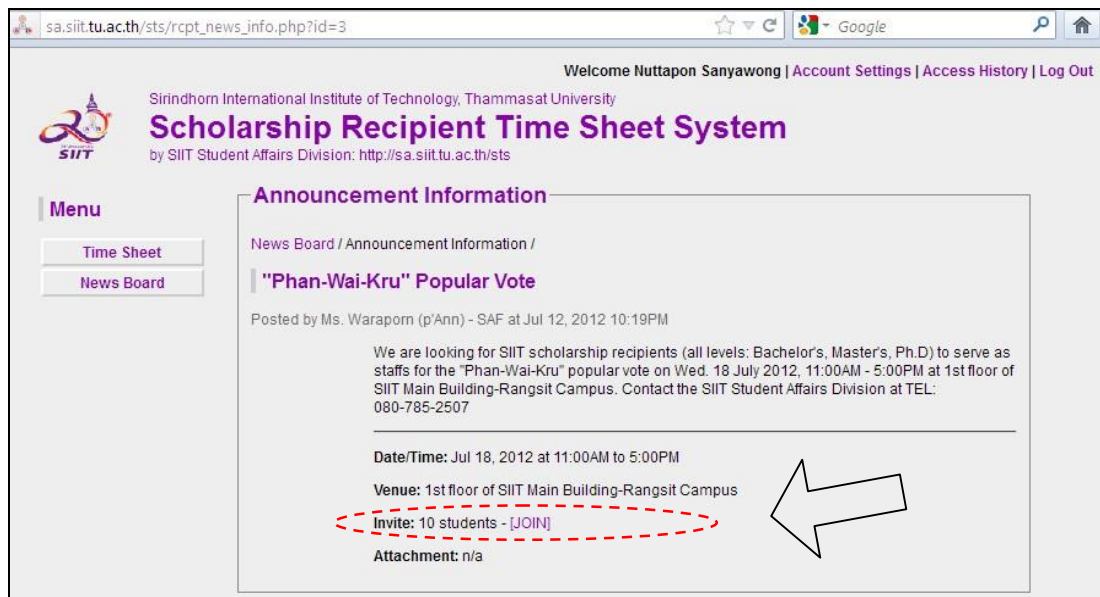
**\*\*\* Contact your work supervisor in this matter \*\*\***

# News Board:

1. Open a browser with URL: <http://sa.siiit.tu.ac.th/sts>
2. Select menu “News Board”



3. Click on the link “**Read more >>**” to read the rest of the announcement.



4. If you would like to assist the announced work, click on the link “[**JOIN**]” and confirm your joining request step-by-step.
5. In case that you cancel your joining request, you must find other scholarship recipient to do the work instead. Click on the link “[**TRANSFER**]” and follow the system step-by-step.

