



STUDENT ACTIVITY PROPOSAL

1. Title of the activity (English).....
(Thai).....
2. Responsible student group (club/academic program).....
3. Schedule of the activity: Date (s):..... Time (from-to):
- Location(s):.....
4. Targeted participants: Local International Other (Specify):
5. Objective of the activity:.....
.....
6. Expected outcomes: G: Global Mindset, R: Responsibility, E: Eloquence,
 A: Aesthetic, T: Team Leader, S: Spirit of Thammasat
7. Expected total number of SIIT participants: Bachelor's students, Master's students, PhD students
Approximate expenses: Details as attached No attachment (specify expenses):
8. Expenses supported by: SIITbaht Sponsorbaht (attached detail)
9. Expected profit: Profitbaht None



Scan QR code for more details about TU GREATS

I hereby certify that the above information is correct.

Signature..... Club President /Organizer
()

Date:

Student ID:

Mobile:

Email:

We request a total budget of baht from SIIT

Request for the advanced payment of baht
(Advanced payment: Max. 40,000 baht/activity, except for special cases)
Recipient for the advanced payment:

Not requesting advanced payment from SIIT

SignatureClub/Activity Advisor
()

Date:

Fiscal Year: Club's Budget: baht

Used: baht Available: baht

This activity is: In the club's annual activities & budget An additional activity (not in the annual plan)

Approval of baht budget is recommended using the SIIT budget under the category of:
 E-6, 6.2 E) Student Activities of SA&AR Div.

with Full support as requested Partial support (specify the approved items).....

Approval of the requested budget is not recommended because.....

Signature SA&AR Div.
()

Date.....

Approval:

Approve the activity with the budget ofbaht
 Recommend to be approved with budget.....baht
 Disapprove, because.....

Advanced payment:

Approve the advanced payment ofbaht
 Amount recommend to be approved.....baht
 Disapprove, because.....
 None

Signature Deputy Director
(Assoc. Prof. Dr. Thanwadee Chinda) for SA&AR

Date.....

For approval of more than 50,000 baht:

Approve the activity with the budget ofbaht
 Disapprove, because.....

Advanced payment:

Approve the advanced payment ofbaht
 Disapprove, because.....
 None

Signature Director
(Prof. Dr. Pruettha Nanakorn)

Date.....

Activity Proposal Attachment

PART I: Approximate Expenses and Budgets

No.	Items	Approximate Expenses	Budget supported by		
			SIIT	Sponsor /Others	Student Self-Supported
	Snack (Max: 25 baht/Student) baht x Students				
	Lunch/ Meal Box (Max: 50 baht/Student) baht x Students				
	Transportation fee (if any)				
	Guest Speaker fee (if any)				
	Total				

* More details, please attach documents (Download Form >> http://sa.siit.tu.ac.th/ats/ac_organize.php)

PART II: Reference Information from similar activity organized in the past

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PART III: Location and Equipment

No.	Location/Equipment	Units	Date	Time	Details	Remark
	Folding Table/Table					
	Wooden Table					
	Chair					
	Board					

Remark

1. Activities are recommended to be on Monday to Friday from 8:00 a.m. - 8:00 p.m. Permissions on weekends or out-of-service time activities are granted case-by-case.
2. Activities involving sound must start from 4:30 p.m. onwards. Weekend activities may start early, depending on negotiation.

Signature _____ Club President
() / Organizer

Signature _____ Club Advisor
() / Activity Advisor